

ICKLESHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 10th September 2007 at 7.15pm at The New Hall, Winchelsea

Present: Councillors C Bronsdon (in the Chair), B Chishick, R Comotto, J Horsman, P Hurrell, Mrs S Lyward, Mrs C Merricks, T Moore, Mrs J Stanford, H Sutton, M Terry, B Thompson.

In attendance: D Rosewell (Clerk), Cllrs. N Ramus and P Osborne (RDC), K Glazier (ESCC). Members of the public were also present.

07/106 The meeting was opened by the Chairman at 7.15p.m.

07/107 The Chairman asked whether there were any questions or comments from members of the public relating to today's business of the Council.

The Chairman was asked whether he was satisfied that the Council meetings were conducted in a manner which conformed to Standards Board procedures. The Chairman replied that he was. There were no other questions or comments.

07/108 To receive reports and to ask questions of Cllrs. K Glazier and N Ramus concerning County Council and Rother District Council matters.

The Chairman welcomed Cllr. Osborne, the RDC member for Eastern Rother. Cllr. Glazier reported that there had been a quiet period during the summer because of staff leave etc. Cllr. Bronsdon asked about the start date for the cycle path at Rye Harbour. Cllr. Glazier said that both sections were due to be completed during this financial year. There was a question about the closure of Monkbretton Bridge, Rye. Cllr. Glazier said it was expected to be closed for the whole of October. Cllr. Ramus reported on behalf of RDC. Again, it had been a quiet time during the holidays. He reported that for people with temporary signs for events etc, the County Council was going to start to enforce the sticker system which denotes that permission has been granted for the erection of such signs. He also reported that Cllr. Osborne was now Chair of the committee responsible for refuse collection within the district, though he hastened to add that Cllr. Osborne was not the Chair during the original implementation of this scheme. Cllr. Mrs Lyward said that in her view, the refuse collection service had much improved.

07/109 Reports from PCSOs.

There were no PCSOs in attendance. A report on Winchelsea, Winchelsea Beach and Icklesham had previously been circulated.

07/110 To receive and record any apologies for absence.

Apologies had been received by Cllr. K Carter.

07/111 Disclosure of Interests and Code of Conduct.

There were none.

07/112 To consider and approve the signing of the Minutes of the Council's meetings of the 9th July and 20th August 2007 by the Chairman.

Proposed by Cllr. Horsman, seconded by Cllr. Mrs S Lyward that these be approved.
Approved.

07/113 Matters arising from the previous minutes.

Speed reduction measures in the parish of Icklesham. The invited speaker, Graham Beattie, was not able to attend but a discussion ensued on the issues of speed reduction measures across the parish. The Clerk, and Cllr. Comotto, explained various aspects of the types of speed control devices available. Cllr. Comotto informed the meeting that the

speed watch project in Winchelsea was ready to proceed, with funding available. The only action required of Icklesham Parish Council was to confirm their support for the application by residents of Winchelsea to join the East Sussex Community Speed Watch, as agreed at the Council meeting in April 2006. **This was agreed.** Cllr. Comotto informed Council that training was expected to proceed during October, with the scheme coming into operation in November.

07/114 Financial Matters.

- a. Financial report for the year ended 2006/7.
 - i) Internal auditors report. The Council discussed the issues raised in the internal auditors report. The Clerk will be reporting back to Council on these.
 - ii) Section 1 of the Annual Return for year ended 31st March 2007
 - iii) Section 2 Statement of assurance.

It was agreed that the internal auditors' report and sections 1 and 2 of the annual return could be signed by the Chairman. This was proposed by Cllr. Hurrell and seconded by Cllr. Thompson. **Approved.**
- b. Receipts and payment reports for year to 31st July and 31st August 2007. Proposed by Cllr. Comotto, seconded by Cllr. Mrs J Stanford. **Approved.**
- c. To approve items for payment for September 2007. The Clerk tabled items of expenditure totalling £3,067.46 for September which concerned cheques numbered 1801 to 1811 sequentially, plus £730.00 Standing Orders. Proposed by Cllr. Comotto, seconded by Cllr. Thompson. **Approved.**
- d. Pre-school playground at Rye Harbour. The Clerk explained that this was a revival of a project originally agreed some considerable time ago. Council were concerned that further quotes should be obtained for this work. The Clerk will obtain these.
- e. Cllr. Comotto proposes that the following budgeted sums be released:
 - i) Survey by ESCC of the feasibility of a Vehicle Activated Sign by the public conveniences. in Monks Walk. £500.00. Proposed by Cllr. Comotto, seconded by Cllr. Chishick. **Approved.**
 - ii) Large waste bin by the public toilets. £1,000. There is a budgeted figure of £1,000 for this. Cllr. Comotto reported that RDC will not supply this item. Council discussed this issue and it was pointed out that RDC was last contacted about this in 2004. It was felt that it was worth a try to ask them again before we purchase our own. Action: Clerk to write to RDC asking them to agree to supply the bin.
 - iii) Purchase of soil for the rebuilding of the verge at Back Lane. £500. Cllr. Comotto informed the Council he has obtained three quotes for this. There is a budget of £500. He believed the final cost would come in under this. Proposed by Cllr. Comotto, seconded by Cllr. Hurrell. **Approved.**
 - iv) Purchase of 'no parking on the pavement' signs for the High Street, Winchelsea. No money is available for these in the current budget. **It was agreed** to budget for this next year.
- f. Annual playground inspection. The Council was concerned that there could be a conflict of interests if Wicksteeds carry out work to survey playgrounds. It was also felt that Rother District Council should be approached. The Clerk will seek alternative suppliers for this service.

07/115 Correspondence.

- a) Rother District Council - registration of gifts or hospitality. Circulated for information.
- b) Icklesham Recreation Ground – request for use. It was agreed this use of the Recreation Ground could be approved with the provisos that it would be for one season initially, that all rubbish etc arising from matches be removed by the users, that a fixture list be supplied and that Icklesham Memorial Trust have no objections. Proposed by Cllr. Bronsdon, seconded by Cllr. Terry. **Approved.**

07/116 Parish Notice Boards – policy on content.

It is believed that a policy for this was drawn up some years ago. The Clerk will carry out a search for this and it will be brought to the next meeting for further discussion.

07/117 Cllr. Comotto proposes that the council write to all properties adjacent to the Winchelsea Jubilee Playground and note the dumping in the playground and damage to the hedge and fence, and state that we will exclude and/or prosecute anyone caught causing damage or dumping.

It was proposed by Cllr. Comotto and seconded by Cllr. Mrs Lyward that the Clerk will draft a letter to bring back to the next meeting. **Approved.**

07/118 Local Action Plan – update.

The Clerk informed the meeting that this item would, in future, be called 'Quality Council' update as this was a more comprehensive term, local action plans being one part of the activities that can contribute to obtaining quality council status. He reported that a meeting had been held with Patricia Marsdon in late July which had been helpful. The matter was discussed and it was agreed that the separate wards needed separate leads or sponsors to initiate the work. Cllr. Comotto recommended that public meetings be held in each ward, seeking to implement a local action plan. The Clerk also updated the council on Quality Council issues, giving a brief description of the essential areas that the council needed to cover in order to pursue this. He also said that training was available for the CILCA qualification which he would need to have in order for status to be achieved. He would come back to the next meeting with details and requests for approval for any funding.

07/119 Agenda structure – proposal to include AOB as a regular item.

The Chairman said that, following advice from SALC and others, this item had been withdrawn as it is unlikely to be practicable to introduce to the agenda.

07/120 Parish Office – review.

The Chairman said that it would be helpful to bring this item back to the next meeting with some proposals and costs.

07/121 Winchelsea Emergency Plan.

Cllr. Comotto, and colleagues in Winchelsea, were congratulated on a well produced document. It was proposed by Cllr. Mrs Lyward and seconded by Cllr. Terry that this document be endorsed by the Council. **Approved.**

07/122 Reports from Council Representatives.

Cllr. Mrs Merricks gave interesting reports on the AGMs of RALC and of Rye Harbour Nature Reserve.

07/123 Date and venue for the next meeting.

This was confirmed as Monday 8th October at Icklesham Memorial Hall, commencing at 7.15p.m.

The meeting closed at 9.25p.m.